

**MINUTES**  
**MERIDIAN ECONOMIC DEVELOPMENT CORPORATION**

Monday, June 28, 2010

6:00 p.m.

President Mike Vanecek called the meeting to order and Duke read the proof of posting notice. Members present were Stephen Barnett, Claiborne Phillips, Michael Sharp. Also present was Shayla Smith, Meridian Tribune and David Duke, MEDC staff.

**Public Forum** – No one asked to speak.

**Minutes** – A motion was made by Phillips, seconded by Sharp and carried to approve the minutes of the previous meeting.

**Financial Statement** – The financial statement was presented by Phillips. A motion was made by Sharp, seconded by Barnett and carried to approve the financial statement as presented.

**Budget Report** – The Budget / Expense Detail Report as of 6/21/10 was presented by Duke. A motion was made by Barnett, seconded by Sharp and carried to approve the report as presented.

**Expenditures**

1. Members reviewed the staff payroll for the month prior. A motion was made by Sharp, seconded by Barnett and carried to approve the staff payroll.
2. Members reviewed the request for reimbursement for office supplies for staff and for Duke's tuition to the ED Sales Tax Workshop conducted by TEDC. A motion was made by Sharp, seconded by Barnett and carried to approve the reimbursement.

**Old Business**

1. Duke reviewed the approved procedures the EDC will follow to handle and respond to leads relating to potential new business. He then explained that he will utilize both a printed and a digital copy of the response document and that he will tailor the document by selecting from the documents 13 sections, including only those sections that are appropriate to the targeted business. No formal action was required.

2. Duke reported that we now have a completed Master Plan for development of the EDC Commercial/Business Park infrastructure and cost estimates to execute the plan. A wide ranging discussion centering around the plan and options for implementing the plan, including the impact of the jail project, other possible development on the property and the validity of the business park concept. On recommendation by Mike Vanecek no further steps will be taken until after the jail issue is decided.
3. Duke updated the members on the business survey that is being conducted. There are still some that have not yet been returned. He reported that he had a 60% return rate so far and that the analysis of the material is still underway. He also reported that since the survey was designed for internal MEDC use, that will be our first priority. Release options were discussed but no specific plan was approved.

### **New Business**

1. Duke presented a revised 2010 budget that allows for expenditures for legal fees and for the Lions Club projects to be funded from previously unallocated funds. A motion was made by Sharp, seconded by Barnett and carried to approve the revised budget.
2. Duke reviewed the difficulties when trying to coordinate and exchange ideas within Meridian. He presented an approach that could improve communication within key city organizations. He suggested that we attempt to bring together 2 members each from City Council, the Chamber and MEDC to explore solutions. The board discussed the idea, agreed it should be explored but took no formal action (none was requested).
3. Duke reviewed the MEDC sponsored Roundtable discussion held in January of this year. Reminding the Board that those participating in the original meeting had requested a follow-on meeting Duke suggested that we hold it in August with the topic being "How to Move the Community Forward". The Board, other than indicating that a second roundtable should produce some tangible result, took no action.

### **Staff Reports**

1. Duke reported that the ED staff at HOTCOG continued, based on their greater experience level, to serve as mentors for us, providing guidance

and evaluation of our program. Their evaluations in the past few months have strongly support what we are doing.

**Adjourn** – There being no further business, a motion was made, seconded and carried to adjourn the meeting.

Approved:

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President

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Secretary